



Government Mahamaya College, Ratanpur 495 442
District – Bilaspur (CG)
Minutes of IQAC
Date of Meeting :- 02-03-2020

Website: www.gmcratanpur.ac.in; Mobile/Phone : 9300311524, 8962311524, 07753-255490

Email: gmc_ratanpur@rediffmail.com; pri-mratanpur.cg@gov.in; col-mratanpur.cg@gov.in

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|------------------------------|---------------------------------------|--------------------------------------|----------------------|
| Chairman: | Dr. Rajiv Shankar Kher (Principal) | Coordinator: | Dr. Smt. Seema Sinha |
| Total No. of Members: | 11 | Total No. of Members Present: | 07 |

Composition of Members:

| | | |
|----|-------------------------|----|
| 1. | Teacher Members | 04 |
| 2. | Corporate Member | 01 |
| 3. | Alumni Representative | 01 |
| 4. | Students Representative | 01 |
| 5. | Local Society | 01 |
| 6. | Administrative Officer | 01 |
| 7. | Coordinator | 01 |
| 8. | Chairman | 01 |

Discussion & Resolution:

1. Approval of the minutes of meeting and review of action taken during past period.
2. NAAC accreditation is proposed in the year 2020-21 hence necessary steps and actions are to be taken regarding AQAR of last four and should be uploaded on the college website.
3. It was decided that tabs on the website should be made for best practices and POCO and should be updated in the college website.
4. The institution should prepare its annual academic calendar according to the academic calendar issued by the department of the higher education of the Government of Chhattisgarh and provisions are made for the other activities of the college.
5. Faculties were motivated to organize workshops, seminar and conferences. It was decided to make students aware about the latest development and research in their respective subjects.
6. It was decided that a workshop on the use of ICT facility apparatus should be organized for the faculty and office staff to upgrade and update them.
7. Parents – Teacher meetings should be organized and recommendations should be implemented.
8. Every year program on women empowerment should be organized.





Government Mahamaya College, Ratanpur 495 442

District – Bilaspur (CG)

Minutes of IQAC

Date of Meeting – 01-12-2019

Website: www.gmcratanpur.ac.in; Mobile/Phone : 9300311524, 8962311524, 07753-255490
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Discussion & Resolution:

1. Approval of the minutes of meeting and review of action taken during past period.
2. After a discussion and exchange of ideas in the meeting it was decided that for a healthy and green environment and energy saving some sincere measures should be implemented. In this regard resolution was passed for to form committee for energy audit and green audit.
3. A discussion regarding the feedback of guardians is also require along with students was stressed. The feedback of students' analysis have been done and has been decided that entire suggestions , demands and requirement are to be resolved as per their expectations.
4. In the meeting a resolution was passed to the Alumni committee was asked to form registered Alumni Organization.
5. It is direct to all conveners of different committee to maintain their record properly.
6. After healthy discussion on teaching-learning aspect, resolutions were passed to promote more use of ICT tools for teaching-learning process.
7. Teaching fraternity were asked to be updated and upgraded through research work.
8. The college website should be upgraded and updated with required essentials.
9. After a healthy discussions it was decided that a workshop on 'self defence' for girl student should be organized in the college.

